

# DELAWARE PROFESSIONAL STANDARDS BOARD

The Townsend Building  
401 Federal Street, Suite 2  
Dover, Delaware 19901

## Meeting Minutes

Department of Education  
Cabinet Room  
Dover, DE 19904  
January 5, 2016  
2:00 P.M.

**Members Present:** Diane Albanese, Gerald Allen, Amber Augustus, Stephanie DeWitt, Nelia Dolan, Laura Glass, Darren Guido, David Kohan, Rosaria Macera, Byron Murphy, Darlene O'Neill, Stephanie Smith and Sue Smith.

**Members Absent:** Jennifer Burton, Mary Pinkston

**Others Present:** Chris Kenton, PSB Executive Director; Laura Makransky, Deputy Attorney General, representing the PSB; Rick Lane, PSB Administrative Assistant; Angeline Rivello, DOE; Jon Neubauer, DOE; Susan Haberstroh, DOE; Wendy Modzelewski, DOE; Frank Livoy, University of Delaware; Rob Grey, University of Delaware; Deb Stevens, DSEA; Tammy Croce, DASA

### I. Opening

A. **Call to Order:** Byron Murphy called the meeting to order at 2:00 p.m.

B. **Roll Call**

Rick Lane conducted roll call for the meeting with 12 members present (Albanese, Allen, Augustus, DeWitt, Dolan, Glass, Guido, Kohan, Macera, Murphy, O'Neill, and Dr. Smith).

C. **Approval of Agenda**

A motion was made by Gerald Allen and seconded by Darren Guido to approve the January 5, 2017 agenda as amended. ***The motion carried*** (12 Yes to 0 No's – Albanese, Allen, Augustus, DeWitt, Dolan, Glass, Guido, Kohan, Macera, Murphy, O'Neill, and Dr. Smith).

D. **Approval of Minutes for December 1, 2016**

A motion was made by Stephanie Smith and seconded by David Kohan to approve the December 1, 2016 minutes. ***The motion carried*** (12 Yes to 0 No's – Albanese, Allen, Augustus, DeWitt, Dolan, Glass, Guido, Kohan, Macera, Murphy, O'Neill, and Dr. Smith).

### III. Public Comment

None

### IV. Executive Director's Report

Mr. Kenton reported that he:

- ✓ Presented to the State Board of Education
  - Regulation 1503 – Educator Mentoring (Publication)
  - Regulation 1510 – Issuance of Provisional and Initial License (Publication)
- ✓ Presented to H.R. Director's at the monthly DASPA meeting
- ✓ Attended a monthly meeting with Angeline Rivello and Laura Schneider from the TLEB
- ✓ Held our monthly meeting with the Licensure and Certification Office
- ✓ Attended a PDAC planning meeting
- ✓ Met with Shannon Holston from the Department to discuss Regulation 1556 School to Work Transition Teacher
- ✓ Met with David Campbell from REL Mid-Atlantic to discuss research opportunities regarding education here in Delaware
- ✓ Met with a group of Athletic Director's to discuss national certification
- ✓ Submitted the PSB Quarterly Report to Governor Markell, Secretary Godowsky, Senator Sokola, and Donna Johnson
- ✓ Met with the PSB Chair to discuss this month's agenda

## V. Presentations

### A. University of Delaware Alt Routes Program

Frank Livoy/Rob Grey

## VI. Discussion Items

### A. *1507 Alternative Routes to Teacher Licensure Certification Program*

Mr. Livoy and Mr. Grey presented changes to Regulation 1507 Alternative Routes to Teacher Licensure and Certification Program. The PSB discussed the proposed changes.

### B. *1502 Professional Growth Salary Increments*

Mr. Kenton presented changes to Regulation 1502 Graduate Level Salary Increments. The PSB discussed the proposed changes.

### C. *1511 Issuance and Renewal of a Continuing License*

Mr. Kenton presented changes to Regulation 1511 Issuance and Renewal of Continuing License. The PSB discussed the proposed changes.

### D. *1512 Issuance and Renewal of an Advanced License*

Mr. Kenton presented changes to Regulation 1512 Issuance and Renewal of Advanced License. The PSB discussed the proposed changes.

The board reviewed and discussed the above listed regulations which are scheduled to be presented at the January 18, 2017 meeting and are expected to be moved forward to the PSB in February.

## VII. Action Items

### A. *Position Description for PSB Hearing Officer*

The Board reviewed and discussed the position description for PSB Hearing Officers.

A motion to remove the position description from the table from last month's meeting was made by Darren Guido and seconded by Diane Albanese. *The motion carried* (13 Yes to 0 No's – Albanese, Allen, Augustus, DeWitt, Dolan, Glass, Guido, Kohan, Macera, Murphy, O'Neill, Smith, and Smith).

A motion to approve the position description as presented was made by Darren Guido and seconded by Diane Albanese. ***The motion carried*** (13 Yes to 0 No's – Albanese, Allen, Augustus, DeWitt, Dolan, Glass, Guido, Kohan, Macera, Murphy, O'Neill, Smith, and Smith).

#### **VIII. PSB Standing Committees**

##### **A. Licensure & Certification Criteria Committee**

- Chris Kenton provided the Board with an update. The next meeting is scheduled for January 18, 2017 at 3:00 p.m. in the Cabinet Room at the Townsend Building.

##### **B. Professional Development and Associated Compensation Criteria Committee**

- Chris Kenton provided the Board with an update. The next meeting is scheduled for January 11, 2017 at 3:00 p.m. in the Cabinet Room at the Townsend Building.

#### **IX. Public Comment**

None

#### **X. Adjournment**

A motion to adjourn was made by Nelia Dolan and seconded by Sue Smith. ***The motion carried*** (13 Yes to 0 No's – Albanese, Allen, Augustus, DeWitt, Dolan, Glass, Guido, Kohan, Macera, Murphy, O'Neill, Smith, and Smith). The meeting adjourned at 3:09 p.m.